



**KASKA DENA COUNCIL 2021 ELECTION
CANDIDATE NOMINATION PACKAGE - NOMINATION
PERIOD: MAY 6 – JUNE 7TH, 2021**

DREW SHAW, ELECTORAL OFFICER, ONE FEATHER

CONTACT INFORMATION

drew@onefeather.ca

250-384-8200 (Office)

DOCUMENT SUBMISSION / SUPPORT

support@onefeather.ca

250-384-5416 (Fax)

1-855-923-3006 (Toll Free)

**NOTICES, DOCUMENTS AND FORMS ARE AVAILABLE AT
[HTTPS://WWW.ONEFEATHER.CA/NATIONS/KASKADENACOUNCIL](https://www.onefeather.ca/nations/kaskadenacouncil)
[HTTPS://KASKADENACOUNCIL.COM/KDC-ELECTION](https://kaskadenacouncil.com/kdc-election)**

KASKA DENA COUNCIL 2021 ELECTION CANDIDATE NOMINATION PACKAGE

INSTRUCTIONS

- A. Review Sections 4.4, 4.5 and 5.3 of the *Kaska Dena Council Election Code* to confirm eligibility for office and elector.
- B. Use the Candidate Cover Sheet and Checklist Form to ensure that the Candidate Nomination Package is complete and meets the requirements of the *Kaska Dena Council Election Code*.
- C. The Candidate Cover Sheet and Checklist Form serves as a guide to the forms that must be submitted by a Candidate to the Electoral Officer as part of the nomination process. It is the Candidate's sole responsibility to ensure their nomination package submission meets all requirements and is delivered prior to the deadline and in a legible format to the satisfaction of the Electoral Officer.
- D. Ensure that, for each item checked off on the Checklist Form the relevant form is completed and attached.

COMPLETION INSTRUCTIONS

1. Fill out the Cover Sheet and Checklist; Nomination Document; Acknowledgement of Reading Requirements; and Candidate Confirmation.
2. Complete the Candidate Declaration (referenced as Appendix C – and page 10 of this package).
3. The Appointment of Candidate Withdrawal form is optional: only fill it out if you wish to withdraw your candidacy.
4. Fax or send scanned photos of the completed and signed forms to the Electoral Officer at the fax number or email address provided:

Nomination Package Submission Deadline
5:00PM on June 7, 2021

KASKA DENA COUNCIL 2021 ELECTION

ELIGIBILITY

Notices, documents, and forms including the complete Nomination package can be downloaded from the websites listed below or by contacting the Chief Electoral Officer at support@onefeather.ca

<https://kaskadenacouncil.com/kdc-election>

<https://www.onefeather.ca/nations/kaskadenacouncil>

ELIGIBILITY FOR CANDIDACY

To be eligible as a candidate in a KDC election, that person must meet the criteria in accordance with the KDC Election Code and the Kaska Dena Council Bylaws Section 5. Only electors who meet the requirements of a candidate as set out in this code and the KDC Bylaws as follows may be nominated as a candidate:

- a) be at least 18 years old on the date of the election for Chair of KDC or KDC Vice Chair of Research and Reconciliation.
- b) be between the ages of 18 and 30 years old on the date of the election for KDC Vice Chair of Youth.
- c) be a member of Kaska Dena Council.
- d) not be disqualified from being a director pursuant to section 44(3) of the Society's Act;¹
- e) not have been convicted of a crime by a court of competent jurisdiction in Canada with a significant component of moral reprehensibility or maliciousness, or which offence relates to reckless disregard for the life, safety or well-being of one or more persons, including murder, rape, theft, assault, terrorism, or criminal negligence, to the extent permitted by law
- f) A member of the Society is not eligible to hold an Executive Officer position where that member has:
 - a. been criminally convicted within the past ten (10) years from the election nomination day; or
 - b. served in public office during a term when there was a deficit in the audited financial statements for that office or government.

¹ Section 44(3) of the *Societies Act* states that persons are ineligible for directorship of a society where such person is (a) found to be incapable of managing their own affairs, (b) is an undischarged bankrupt, or (c) an offence related to promotion, formation or management of a corporation or entity, or an offence involving fraud, unless certain conditions are met.

- g) A person may only be a candidate for one of the Executive offices in any election (i.e., KDC Chair, KDC Vice-Chair Research and Reconciliation, KDC Vice-Chair Youth).
- h) A person nominated for more than one Executive office must declare which office she/she intends to seek (if any).
- i) Must submit a completed Candidate Nomination Package to the Electoral Officer and have it verified by the Electoral Officer as complete by June 7, 2021 (see cover page for contact and submission information).
- j) Provide to the Electoral Officer, prior to the end of the nomination period, a written statement saying you have read and understood the Kaska Dena Council Constitution and Bylaws and the Election Code. It is the responsibility of a nominee to obtain a copy of both – www.kaskadenacouncil.com/KDCelection.com
- k) Be able to attend all the mandatory KDC Board of Directors Meetings, special meetings and the KDC Annual General Meeting or provide a valid reason for absence in accordance with the KDC Constitution and Bylaws.
- l) Have not been disqualified from voting, being nominated, being elected, or holding office on Kaska Dena Council.

ELIGIBILITY TO NOMINATE A CANDIDATE

To be entitled to nominate a candidate at an election, an elector must, during the 30-day nomination period:

- a) be at least eighteen (18) years of age.
- b) be a Kaska Dena Council member; and
- c) be on the Kaska Dena Council voter's list.

FORM C1 – Candidate Cover Sheet and Checklist Form

NOTE: This Candidate Cover Sheet and Checklist Form C1 are for the Election Officer's reference only and do not constitute part of the Candidate Nomination Package.

SECTION A

Please print in BLOCK letters

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
NAME OF OFFICE FOR WHICH CANDIDATE IS SEEKING ELECTION (KDC Chair, KDC Vice Chair of Research and Reconciliation or Vice Chair of Youth)		

SECTION B: CHECKLIST

This nomination package includes the following completed forms, appointments, consents and declarations:

- FORM C2 – Nomination Documents
- FORM C3 – Acknowledgement of Reading Requirements
- FORM C4 – Candidate Withdrawal (ONLY IF WITHDRAWING)
- FORM C5 – Candidate Confirmation
- Appendix C – Candidate Declaration

Disclaimer: All attempts have been made to ensure the accuracy of the forms contained in the Candidate Nomination Package – however the forms are not a substitute for the Kaska Dena Council Election Code regulations.

Please refer directly to the Kaska Dena Council Election Code for applicable election-related provisions and requirements.

FORM C2 – Nomination Documents

Please print in BLOCK letters

Kaska Dena Council Election – July 6, 2021		
WE, THE FOLLOWING ELIGIBLE ELECTORS OF KASKA DENA COUNCIL, HEREBY NOMINATE:		
NOMINEE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT		
MAILING ADDRESS (STREET ADDRESS, CITY/TOWN, POSTAL CODE)		PHONE
		EMAIL
AS A CANDIDATE FOR THE OFFICE OF:		POSITION (KDC Chair, KDC Vice Chair of Research and Reconciliation or Vice Chair of Youth)

Each of us **affirms** that to the best of our knowledge; the above-named person nominated for office:

1. Is or will be on general voting day for the election, 18 years of age or older.
2. Is a Member of Kaska Dena Council.
3. Is not disqualified under the *Kaska Dena Council Election Code*, or any other enactment from being nominated for, being elected to or holding the office, or is not otherwise disqualified by law.

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)		SECONDER'S NAME (FIRST, MIDDLE AND LAST NAMES)	
RESIDENTIAL ADDRESS (STREET ADDRESS, CITY/TOWN, POSTAL CODE)		RESIDENTIAL ADDRESS (STREET ADDRESS, CITY/TOWN, POSTAL CODE)	
PH:	EMAIL:	PH:	EMAIL:
NOMINATOR'S SIGNATURE (confirms eligible elector)		SECONDER'S SIGNATURE (confirms eligible elector)	

I CONSENT TO THE ABOVE NOMINATION FOR OFFICE:	
NOMINEE'S SIGNATURE (confirms eligible for office)	DATE: (YYYY / MM / DD)

FORM C2 – Nomination Documents

Please print in BLOCK letters

I do solemnly declare as follows:

1. I am qualified under section 4.5 of the Kaska Dena Council Election Code to be nominated, elected and to hold the office of

POSITION (E.G KDC Chair, KDC Vice Chair of Research and Reconciliation or Vice Chair of Youth)

2. To the best of my knowledge, the information provided in these nomination documents is true.
3. I fully intend to accept the office if elected.
4. I accept the nomination and confirm I am eligible to run. If I have been untrue and not eligible to be a candidate or run and are disqualified and cause a Bi-Election to occur, I am responsible for covering Kaska Dena Council's election costs.

NOMINEE'S NAME (PRINT)	NOMINEE'S SIGNATURE	DATE
WITNESS' NAME (PRINT)	WITNESS' SIGNATURE	DATE

FORM C3 – Acknowledgement of Reading Requirements

Provide to Electoral Officer prior to the end of nomination period June 7, 2021.

I do solemnly declare as follows:

1. As a candidate for Kaska Dena Council elected office, I hereby provide this written statement as acknowledging that I have read and understand the Kaska Dena Council Constitution and By-laws, KDC Board of Directors Manual and KDC Election Code.

I HAVE READ AND UNDERSTAND THE REQUIRED MATERIAL:	
NOMINEE'S SIGNATURE (ensures eligible for Office)	DATE: (YYYY / MM / DD)

FORM C4 – Candidate Withdrawal

Please print in BLOCK letters

SECTION 5.3.6 of Kaska Dena Council Election Code

Withdrawal of Candidates

Any time up to five (5) days before close of the nomination period, a candidate may withdraw from the election by delivering a signed withdrawal to the Electoral Officer.

- (a) All written withdrawals must be signed by at least one witness.
- (b) All candidates who withdraw before the five (5) day-time frame will have their name removed from the ballot.
- (c) All candidates who withdraw after the five (5) day-time frame; their name will remain on the ballot.
- (d) Be advised that once the electoral officer receives this form signed and witnessed, your withdrawal is final and therefore irrevocable.

I hereby withdraw my name as a candidate for Office from the current Kaska Dena Council Election		
NOMINEE'S NAME (PRINT)	NOMINEE'S SIGNATURE	DATE
Name of Parent or Guardian if required:	Signature of Parent or Guardian if required:	DATE
WITNESS' NAME (PRINT)	WITNESS' SIGNATURE	DATE

FORM C5 – Candidate Confirmation

Please print in BLOCK letters

This notice hereby confirms that the nominee listed below is a candidate in the Kaska Dena Council Election:		
ELECTION DATE: July 6, 2021		
NOMINEE'S NAME (PRINT)		OFFICE: (KDC Chair, KDC Vice Chair Research & Reconciliation or KDC Vice Chair of Youth)
ELECTORAL OFFICER'S NAME (PRINT)	ELECTORAL OFFICER'S SIGNATURE	DATE

FORM C6 – Candidate Declaration Form

I _____ Accept/Decline (circle one) the nomination for the KDC Executive Position of _____ in the upcoming KDC Election.

I declare that I am eligible to be a candidate as set out in Section 4.5 of the KDC Election Code.

If I am elected, I declare that I will:

1. Provide a criminal record check dated not more than three (3) months before Election Day.
2. Provide my driver's abstract.

I make this solemn declaration conscientiously and believing it to be true.

Signature of Nominee

Date

Signature of Electoral Officer

Date